



Demand Response Winter Supplemental Program Registration Process

Who is eligible to participate in the Demand Response Winter Supplemental Program?

Please see the one page Fact Sheet and Frequently Asked Questions (FAQ) document that are posted on the ISO New England Website:

http://www.iso-ne.com/genrtion_resrcs/dr/broch_tools/index.html

How do I register my resource into the Demand Response Winter Supplemental Program?

If you are an Enrolling Participant with a resource(s) that is eligible to participate in the Demand Response Winter Supplemental Program (DR-WSP), you must complete a “Demand Response Winter Supplemental Program Request Form” and the resource must be registered in ISO New England’s Customer Asset Management System (CAMS) .

Where can I find the “Demand Response Winter Supplemental Program Request Form” and what is the submittal process?

The Demand Response Winter Supplemental Program Request Form can be found on the ISO New England Website:

http://www.iso-ne.com/genrtion_resrcs/dr/broch_tools/index.html

- a. Complete and e-mail the form to Customer Service at custserv@iso-ne.com. The request will be issued a HEAT Ticket number for tracking purposes.
- b. When the request has been processed, you will be notified of the registration status by e-mail.
- c. Based on the information provided in your request, additional information or action on the part of the Enrolling Participant may be required, including resubmission of the request form.

What is CAMS?

Enrolling Participants can register Demand Response resources (a.k.a, Interruptible Load Assets) using the Web-based Customer and Asset Management System (CAMS) found on the SMD Home Page on the ISO Web site (<https://smd.iso-ne.com/>). Only authorized Users can access CAMS.

My resource is already in one of the 30-Minute Demand Response Programs. What additional information do I need to enter in CAMS?

If your resource is already in one of the 30-Minute Demand Response Programs, is registered to participate in the DR-WSP, and you have been notified by the Demand Response Department that it has been accepted into the DR-WSP, then no additional information is required.

However, to avoid removal or rejection from the DR-WSP, verify that the resource's status in CAMS is Ready-to-Respond, that all required metering is functioning, that your designated IBCS Provider/Meter Reader is submitting the required meter data, and that a baseline has been established, if required.

My resource is already in one of the other Demand Response Programs (2-Hour Demand Response, Price Response, or Profiled Response). How do I change the registration of the resource to one of the 30-Minute Programs?

If your resource is not in one of the 30-Minute Real Time Demand Response Programs, but it is in one of the other Demand Response Programs, the Asset must be Retired and then Unretired. Follow these steps:

- a. Retrieve the Asset in the CAMS application.
 - i. Enter the Date of Retirement from the Drop Down menu
- b. Enter the Retire Effective Date. The effective date can be the next day or future date.
- c. To complete the Program change, Unretire the Asset
 - i. Select the Asset ID
 - ii. Select the "Edit" Data tab
 - iii. Select "Unretire"
 - iv. Enter "Unretire" date. It can be the next calendar day or future date.
- d. Select New Program 30-Minute RT Demand w/o Emergency Generation (OP4 Action 9) or 30-Minute RT Demand with Emergency Generation (OP 4 Action 12).
- e. Ensure that you have selected and contracted with an Approved IBCS Provider for this Asset.
- f. Indicate the appropriate Meter Reader, Meter is Installed and Operational, Permitting has been met, etc (follow normal registration requirements)

- g. Set the effective date, next day is default. CAMS will automatically calculate Ready-to-Respond date.

Note: If the Metering Point is At Load Meter or At Load Meter With Emergency Generation, then you must allow five business days to establish a customer baseline for the Assets. Change the default Ready-to-Respond date accordingly.

My resource is already in the 30-Minute With Emergency Generation Demand Response Programs, How do I change the Program to the 30-Minute Without Emergency Generation Demand Response Program?

Follow the steps described in #6 above.

My resource is already in the “30-Minute Without Emergency Generation Demand Response Program”, how do I change the Program to the 30-Minute With Emergency Generation Demand Response Programs?

Follow the steps described in #6 above.

My resource is Retired in CAMS. How do I reactivate the resource?

If the resource participated in one the Demand Response Programs at an earlier point in time, but its current Status is Retired, it can be Unretired by following the steps described in #6 steps c through g.

Ensure that the resource will be Ready-to-Respond by January 16, 2006, that all required metering is functioning, that your designated IBCS Provider/Meter Reader is submitting the required meter data, and that a baseline has been established if required. Otherwise, the resource will be removed from the DR-WSP.

My resource is new and has never been registered in CAMS. How do I register the resource in the DR-WSP?

Complete the DR-WSP Registration Request form (see #2 & 3 above), access CAMS and add a new LR Asset by following these steps:

- a. Log into CAMS
- b. Select Assets
- c. Select Interruptible Loads
- d. Select Add

- e. Select New Program 30-Minute RT Demand w/o Emergency Generation (OP4 Action 9) or 30-Minute RT Demand with Emergency Generation (OP 4 Action 12)
- f. Ensure that you have selected and contracted with an Approved IBCS Provider for this Asset.
- g. Indicate the appropriate Meter Reader, Meter Installed and Operational, Permitting Met, etc.
- h. Set the effective date; next day is default. CAMS will automatically calculate Ready-to-Respond date.

Note: If the Metering Point is At Load Meter or At Load Meter With Emergency Generation, then you must allow five business days to establish a customer baseline for the Assets. Change the default Ready-to Respond date accordingly.