	© ISO New England, Inc. 2011	Master/ LCC Procedure # 17 ISO & Local Control Center Training Attachment J
		Revision Number: 0 Revision Date: July 18, 2011
Contact: ISO Director, Operations		Approved by: M/LCC Heads
		Review Due Date: July 18, 2013


Attachment J – Exercise Evaluation Approval

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Attachment J - Exercise Evaluation Approval

Developer: _____ Program/Cycle: _____

Topic: _____ Date of Submission: _____


Course ID: _____ Date of Program Delivery: _____
(to be completed by ISO)

**Reviewed/
Approved:**

_____ Date: _____
Technical Reviewer

_____ Date: _____
ISO Manager, OPTI

_____ Date: _____
ISO SAT Manager

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Evaluator(s): Evaluator Name

Scenario: Scenario Title

Training Date: Date of Training

Course ID: ILA Course ID
(to be completed by ISO)

Training Duration (hours): Hours


Role	Trainee

Team/Individual Evaluation (circle one)

Remediation Necessary: Y / N

Comments:

If required, Remediation Complete: _____

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Evaluation Standard for Evaluated Exercise:

- Rating Scale is as follows:
 - A score of 3 in a category indicates that the Team or individual completed the task consistent with recognized best practices
 - A score of 2 in a category indicates that the team or individual completed the task adequately, the system was maintained in a safe condition but recognized best practices were not used.
 - A score of 1 in a category indicates that the Team or individual did not complete the task or that the system integrity was in jeopardy in the effort to complete the scenario.
- Any two ratings of “1” in any objective for either the Team or an individual will result in an unsatisfactory evaluation.
- Remediation of the scenario shall be performed in one or all the following means based on the judgment of the evaluation team:
 - a. Follow-up questions on failed objective(s) may be used to remediate any individual or team failures on the simulator exercise.
 - b. Team or individual remediation may be accomplished by performing an alternate exercise that is designed to evaluate the same tasks as the original exercise.



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OBJECTIVE 1: Objective Statement

Did the Team/individual:

1. Performance Criteria

3	2	1
Performance Standard	Performance Standard	Performance Standard


2. Performance Criteria

3	2	1
Performance Standard	Performance Standard	Performance Standard

3. Performance Criteria

3	2	1
Performance Standard	Performance Standard	Performance Standard

COMMENTS: _____

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OBJECTIVE 2: Objective Statement

Did the Team/individual:

1. Performance Criteria

3	2	1
Performance Standard	Performance Standard	Performance Standard


2. Performance Criteria

3	2	1
Performance Standard	Performance Standard	Performance Standard

3. Performance Criteria

3	2	1
Performance Standard	Performance Standard	Performance Standard

COMMENTS: _____

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Attachment J Revision History

Rev. No.	Date	Reason
0	7/18/11	Initial version