



Capacity Management Tracking System (CMTS) User Guide

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About this user guide

The Capacity Management Tracking System (CMTS) User Guide is organized into standalone sections by topic and task. It is designed as a quick reference document to support completion of activities within CMTS.

CMTS supports participant interactions associated with the Seasonal Capacity Market, including resource deactivations.

As new features become available, the guide will be updated to include:

- Buyer-Side Market Power (BSMP) activities
- Resource creation and maintenance
 - Qualification Data Submission Packages (QDSP)

This guide focuses on system navigation and task completion. Business rules, market requirements, and policy details are covered through separate training and supporting documentation.

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1. Accessing the Capacity Management Tracking System (CMTS)

1.1. What is the CMTS?

The Capacity Management Tracking System (CMTS) is the primary application used to support Seasonal Capacity Markets.

CMTS supports:

- Resource Deactivations
- Buyer-Side Market Power (BSMP)
- Resource Management
- Qualification Data Submission Package (QDSP)

The existing Forward Capacity Tracking System (FCTS) remains available for remaining Forward Capacity Market and billing activities.

1.2. System Access

Users must:

- Have a CMTS role assigned by their organization's Security Administrator
- Be associated with an approved organization
- Access the application through the Markets Applications portal

1.3. Launching CMTS

Steps:

1. Open the Markets Applications Home Page (<https://markets.iso-ne.com>).
2. Select **Capacity Management Tracking System (CMTS)**.
3. Authenticate using your assigned credentials.

2. Understanding Roles and Permissions

CMTS functionality is controlled through role-based permissions granted by their organization's Security Administrator. Users may have view-only or maintenance permissions depending on assigned responsibilities.

Common Participant Roles

Role	Functions
CMTS Viewer	View record and statuses
CMTS Maintainer	Create and update records

3. Navigating CMTS

3.1. Main Navigation Areas

The navigation menu provides access to:

- Home
- Resources
- Deactivations
- Buyer-Side Market Power (BSMP)*
- Qualification Data Submission Package (QDSP)*
- Notifications*

*Will be available in future releases.

3.2. Using Search

Most records can be located through the **Search** function.

Search by:

- Resource Name / ID
- Resource Type
- Load Zone
- Overall DN Status
- DN Type
- Conduct Test Status (Summer)
- Conduct Test Status (Winter)
- Reliability Review Status
- Completeness Check Status

Steps:

1. Open the Markets Applications Home Page (<https://markets.iso-ne.com>).
2. Select **Capacity Management Tracking System (CMTS)**.
3. Authenticate using your assigned credentials.

4. Enter any or all the **search parameters**:

- The Resource Name / ID, if known
- Resource Type: Demand Resource, Generator, or Import from the dropdown
- Load Zone: Choose the appropriate location from the dropdown
- Overall DN Status: All, Pending, Approved, Rejected or Withdrawn from the dropdown
- DN Type: All, Full or Partial from the dropdown
- Conduct Test Status (Summer): All, Failed, Incomplete Information, Passed or Pending Review from dropdown
- Conduct Test Status (Winter): All, Failed, Incomplete Information, Passed or Pending Review from dropdown
- Reliability Review Status: All, Accepted, Denied, Not Analyzed, Pending Review
- Completeness Check Status: All, Information is Complete, Information is Incomplete, Pending Review from dropdown

5. Click **Search**

The screenshot displays the 'Deactivation Notification Submission Summary' page. At the top, there's a navigation bar with 'Deactivation Notifications' and 'DN Submission Summary'. Below this, a summary bar shows 'Seasonal Commitment Period: Summer 2026', 'Auction Period: 04/01/2026 - 04/01/2026', 'DN Submission Window: 03/01/2026 00:00:00 - 04/26/2026 00:00:00', and 'Status: Active'. The main section is titled 'Deactivation Notification Submission Summary' and includes a 'Create New DN' button. Below this is a 'Deactivation Search Parameters' section with a 'Search' button and a 'Clear' button. The search parameters are organized into two rows of dropdown menus. The first row includes 'Resource Name / ID' (with a subtext 'Enter resource name or ID'), 'Resource Type' (set to 'All'), 'Load Zone' (set to 'All'), and 'Overall DN Status' (set to 'All'). The second row includes 'DN Type' (set to 'All'), 'Conduct Test Status (Summer)' (set to 'All'), 'Conduct Test Status (Winter)' (set to 'All'), and 'Reliability Review Status' (set to 'All'). Below these is a 'Completeness Check Status' dropdown set to 'All'. The 'Deactivation Search Results' section at the bottom is currently empty, showing the message 'No results found for the selected search criteria.'

Figure 1. Deactivation Notification Submission Summary screen

4. Managing Resource Deactivations

CMTS allows participants to:

- Submit a Deactivation Notification
- Update a Deactivation Notification prior to the deadline
- Withdraw a Deactivation Notification prior to the deadline
- Track review status
- Search Deactivations
- Review reliability and market power determinations

A complete explanation of the deactivation process is provided in the Seasonal Capacity Market training and related documentation.

4.1. Submit a Deactivation Notification

Steps:

1. Open the Markets Applications Home Page (<https://markets.iso-ne.com>).
2. Select **Capacity Management Tracking System (CMTS)**.
3. Authenticate using your assigned credentials.
4. Click **+Created New DN**.

The Deactivation Notification Submission screen will appear.

Figure 2. Deactivation Notification Submission screen

5. For **Resource Name (ID)**, select the resource you wish to deactivate from the drop-down list.

6. Verify that the Season is correct.

7. For **Deactivation Type**, choose either:

- **Full** – Deactivate all summer and winter Capability, either Capacity Market Only or include Energy Capability from All NE Markets.
- **Partial** – Deactivate only a portion of summer and winter Capability, either Capacity Market Only or including Energy Capability from All NE Markets.

8. For **ISO-NE Markets Withdrawn**, select either **Capacity Market Only** or **All NE Markets** from drop-down menu.

9. Enter the **Deactivation Effective Date**. This date must fall within the applicable auction period (for example, a Summer auction deactivation date must be within the Summer auction window).

10. Input the remaining **Summer and Winter capability values**. CMTS automatically calculates the **Pending Deactivated** capability as the difference between the deliverability on record as of the Deactivation Effective Date and the remaining capability entered. [Note: Network resource capability (NRC) must be greater than or equal to capacity network resource capability (CNRC).]

Interconnection Information

ISO-NE Markets Withdrawn*

All NE Markets

Deactivation Effective Date*

11/30/2028

Required to load Interconnection grid:

Resource

DN Type

Market Selection

Effective Date

Note: CNRC = equivalent CNRC, NRC = equivalent CNRC for resources not subject to the ISO-NE interconnection procedures.

	Summer CNRC MW	Summer NRC MW	Winter CNRC MW	Winter NRC MW
As of DN Effective Date	120.000	-	125.000	-
Prior Pending DNs	0.000	-	0.000	-
Remaining	50.000	50.000	50.000	50.000
Pending Deactivated	70.000	-	75.000	-

Note: The pending deactivated deliverability has been calculated as the difference between the deliverability currently on record as of the deactivation's effective date and the remaining capability entered above. Should the deliverability change prior to the deactivation's effective date, then the deactivated capability will be calculated and made available in this screen.

Figure 3. Interconnection Information screen

11. For **Cost Workbook**, click **Choose File** and navigate to the cost workbook. Click **Open** to attach the file. (Note: The only file types allowed are .zip, .xlsx, .pdf, and .docx.)

- When the file is uploaded successfully, a green “**File uploaded successfully**” message will appear.
- You can remove an uploaded file by clicking on the red X to the right of the file name. When the file is successfully removed, a green “**Attachment removed**” message will appear.

12. For **Affidavit**, click **Choose File** and navigate to the signed/completed affidavit. Click **Open** to attach the file. (Note: The only file type allowed is .pdf.)

- Participants will receive instructions from ISO-NE regarding the Affidavit template required for the deactivation request.
- During the initial submission, you can remove an uploaded Affidavit by clicking the red X next to the file name. When the file is successfully removed, a green “Attachment removed” message will appear.
- For updates to an existing Deactivation Notice (DN), the red X may not be available. To update the Affidavit, upload a new file using the same field. The newly uploaded file will automatically replace the previously uploaded file.

13. For **Other Supporting Documentation**, click **Choose File** and navigate to the required file. (Note: The only file types allowed are .zip, .xlsx, .pdf, and .docx.) Add a **Description** of the file.

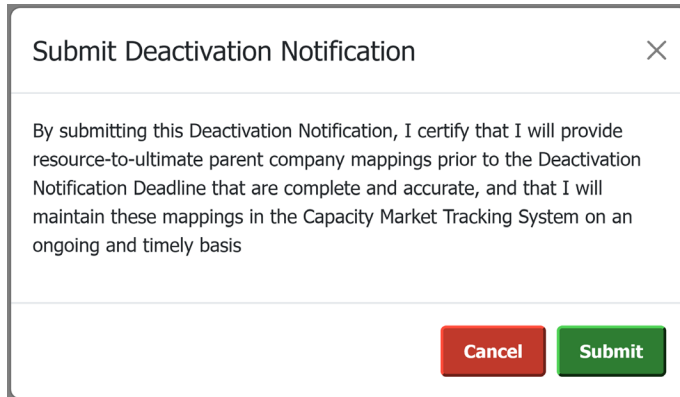
- Click **+Add Attachment** to add additional documentation and then repeat step 14.
- To remove the attachment, click the **red trashcan icon** next to the Choose File/File Name row. Click **Ok** or **Cancel** at the “Remove this attachment” prompt.

14. Select the **Primary Technical Contact** from the drop-down menu.

15. Select the **Primary Cost Analysis Contact** from the drop-down menu.

16. Click **Submit DN**.

The Submit Deactivation Notification Confirmation screen will appear.

A modal dialog box titled "Submit Deactivation Notification" with a close button (X) in the top right corner. The main text area contains a certification statement: "By submitting this Deactivation Notification, I certify that I will provide resource-to-ultimate parent company mappings prior to the Deactivation Notification Deadline that are complete and accurate, and that I will maintain these mappings in the Capacity Market Tracking System on an ongoing and timely basis". At the bottom right, there are two buttons: a red "Cancel" button and a green "Submit" button.

Submit Deactivation Notification

By submitting this Deactivation Notification, I certify that I will provide resource-to-ultimate parent company mappings prior to the Deactivation Notification Deadline that are complete and accurate, and that I will maintain these mappings in the Capacity Market Tracking System on an ongoing and timely basis

Cancel Submit

Figure 4. Submit Deactivation Notification Confirmation screen

17. Click **Submit**. A success message will appear.

4.2. Monitor Deactivation Status

Common statuses include:

- Pending
- Submitted
- Under Review
- Accepted
- Denied
- Withdrawn

Steps:

1. Open the Markets Applications Home Page (<https://markets.iso-ne.com>).
2. Select **Capacity Management Tracking System (CMTS)**.
3. Authenticate using your assigned credentials.
4. Enter any or all the **search parameters**:
 - The Resource Name / ID, if known
 - Resource Type: Demand Resource, Generator, or Import from the dropdown
 - Load Zone
5. Click **Search**. The results will display below the search window.
6. Click the **DN Type** to view a submitted Deactivation Notification. You can **update** or **withdraw the DN** or click **Cancel** to leave it unchanged.

Deactivation Search Results													
Show 10 entries		CSV Excel Print Columns Filter:											
Resource Name	Resource ID	DN Type/Scope	Market Withdrawn DN Scope	DN Submitted Season	DN Effective Date	Remaining Summer Deliverable MW	Remaining Winter Deliverable MW	Deactivating Summer Deliverability MW	Deactivating Winter Deliverability MW	Conduct Test Status (Summer)	Conduct Test Status (Winter)	Reliability Review Status	Completeness Check Status
	114	FULL	ALL	Summer 2028	09/01/2028	0.000	0.000	300.000	310.000	Incomplete Information	Incomplete Information	Denied	Information is Incomplete
	123	PARTIAL	CAPACITY	Summer 2028	09/01/2028	150.000	160.000	60.000	65.000	Pending Review	Pending Review	Not Required	Pending Review
	112	FULL	ALL	Summer 2028	06/01/2028	0.000	0.000	200.000	210.000	Passed	Passed	Accepted	Information is Complete
	101	FULL	CAPACITY	Summer 2028	06/01/2028	0.000	0.000	110.000	105.000	Passed	Passed	Accepted	Information is Complete

Figure 5. Deactivation Search Results screen

5. Abbreviations and Acronyms Used in this Guide

BSMP	Buyer-Side Market Power
CMTS	Capacity Management Tracking System
CNRC	Capacity Network Resource Capability
DFR	Delayed For Reliability
DN	Deactivation Notification
FCTS	Forward Capacity Tracking System
LMP	Lead Market Participant
NRC	Network Resource Capability
PCO	Proxy Capacity Offer
QDSP	Qualification Data Submission Package
UPC	Ultimate Parent Company