

To: Lead Market Participants for non-Settlement Only Generator Assets

From: ISO New England System Operations

Date: July 12, 2021

Subject: OP-21 Generator Survey Platform Access

Executive Summary

ISO New England (ISO-NE) is instituting a new method for Lead Market Participants to submit generator surveys as required by [ISO New England Operating Procedure 21 – Operational Surveys, Energy Forecasting & Reporting and Actions During an Energy Emergency \(OP-21\)](#). While this new method has already been implemented, it has not yet been adopted as the primary source of survey collection by ISO-NE to allow sufficient time for Lead Market Participant personnel to gain access and become familiar with the modified process. This memo serves as a reminder to gain access to the new system and provides instructions on how to do so. We will begin using the Ask ISO system as our official record of generator surveys beginning on September 14, 2021.

Background

The current process for Lead Market Participants to submit OP-21 generator surveys involves entering data into a specific Microsoft Excel spreadsheet provided by ISO-NE and returning it via email. The new method for submitting OP-21 generator surveys will be managed through Ask ISO, our existing web-based portal that allows for secure authentication and enhanced functionality to only present questions relevant to each specific Lead Market Participant based on their generator's characteristics.

A training webinar for the Ask ISO-based platform was held on May 26th, 2021; the recording and presentation of which are available on our website at the following link: <https://www.iso-ne.com/participate/training/materials/>

A user guide for the survey functionality is also available at the following link: <https://www.iso-ne.com/static-assets/documents/2021/06/generator-survey-system-in-ask-iso-user-guide.pdf>

Impacted Participants

The OP-21 Generator Fuel and Emissions Survey and OP-21 Generator Winter Readiness Survey will both be transitioned into the Ask ISO platform on September 14, 2021. All Lead Market Participants for coal, oil, and natural gas fired Generator Assets that are not Settlement-Only are required to complete the

Generator Fuel and Emissions Survey upon request and all Lead Market Participants for any Generator Assets that are not Settlement-Only are required to complete the **Generator Winter Readiness Survey** between November 1 and December 1.

Therefore, all Lead Market Participants for Generator Assets that are not Settlement-Only are required to gain access to the surveys in Ask ISO such that they are notified when new surveys are requested and can submit the surveys accordingly.

Gaining Access

Access for Ask ISO-based generator survey functionality is managed through the Customer and Asset Management System (CAMS) by each Lead Market Participant's Security Administrator (SA). The SA can assign individual users access to the following application groups as appropriate:

- Ask ISO / Survey Submitter
- Ask ISO / Survey Viewer

If a Lead Market Participant needs help identifying their SA or assisting their SA with assigning access to appropriate individuals, please contact Participant Support & Solutions using one of the methods on the page at this link: <https://www.iso-ne.com/about/contact/participant-support>

Transition to Ask ISO

The transition date from using spreadsheets to only utilizing Ask ISO has been extended to September 14, 2021, and depends on how quickly Lead Market Participants take action to assign access and spend time with the sample surveys to familiarize themselves with the new Ask ISO functionality. The new system has definite advantages; we need your help to ensure a successful transition.

Until the transition date, the existing spreadsheets will continue to be used, while also issuing period sample surveys via the Ask ISO platform to allow Lead Market Participants to verify their ability to access and successfully submit surveys using the new method.

ISO New England will continue to monitor the overall level of access to the survey functionality in Ask ISO and reach out to Lead Market Participants who have not yet gained access.

Please contact Jaren Lutenegger at (860) 683-3302 or jlutenegger@iso-ne.com with any questions.