Requested Billing Adjustment & Meter Data Error Correction Request
Summary
Requested Billing Adjustment (RBA) Submission

RBA Submission is governed by the ISO Billing Policy, Section 6.3.1:

1. A Disputing Party submits an RBA in writing to ISO Participant Support & Solutions (through the Ask ISO participant support system)

2. A Disputing Party must specify:
   a) The Disputed Amount at issue
   b) The instance of alleged error at issue, using detailed provisions of all applicable governing documents that support the RBA dispute
   c) A person to whom all communications are to be addressed

3. The RBA must be submitted within three months of the date that the Invoice or Remittance Advice containing the disputed amount was issued by the ISO

* See ISO Billing Policy (Sec.1, Exhibit 1D) for more details
Requested Billing Adjustment Process *

1) RBA submittal by Disputing Party.

2) Notice of RBA issued to all Covered Entities three Business Days after RBA submittal.

3) Opinion on RBA issued twenty Business Days after Notice of RBA.

4) For an Awarded RBA, a Redacted Version of Opinion issued with Affected Party amounts in 5 business days.

5) The RBA Appeal Period ends 20 Business Days after issuance of Redacted opinion.

6) The RBA included in a subsequent Monthly Bill.

* See ISO Billing Policy (Sec. 1, Exhibit 1D) for more details
**Meter Data Error (MDE) Requested Billing Adjustment (RBA) Submission**

Two Options for Notifying ISO of an MDE RBA

- **At Meter Reading Submittal Deadline During Data Reconciliation Process (DRP) **
  
  - Possible MDE RBA identified and communicated to the ISO by email.
  - 1) For Directly Metered Asset, email due by final submission of revised meter readings (Day 65).
  - 2) For Profiled Load Asset, email due by final submission of revised meter readings (Day 99).
  - RBA form for Meter Data Errors sent to ISO Participant Support and Solutions (through the Ask ISO participant support system) by Submission Deadline (one month after Data Reconciliation Process Bill Date).
  - No threshold criterion applied to meter error resettlement eligibility.

- **Up to One Month After Data Reconciliation Process Bill Date**

  - RBA form for Meter Data Errors sent to ISO Participant Support and Solutions (through the Ask ISO participant support system) by Submission Deadline.
  - In order for MDE RBA to be processed, error must meet one threshold criterion:
    - 1) Asset change $\geq 1,000$ MWh over a calendar month
    - 2) Coincident Peak Contribution change $\geq 5$ MW for a calendar month

* See [Market Rule 1, Section 3.8](#) for more details
** See [Metering and Resettlement Deadlines Calendar](#)
**Meter Data Error Requested Billing Adjustment Process** *

1) **RBA Form for Meter Data Errors submittal by Participant, Meter Reader, or Host Participant.**

2) **Notice of RBA issued to Covered Entities three Business Days after submittal.**

3) **Revised Meter Readings and Internal Bilateral Transactions submitted to ISO by email.**

4) **Revised Meter Readings are evaluated and accepted, as applicable; new Meter Reports issued for affected Metering Domain(s).**

5) **After Internal Bilateral Transactions Deadline**, affected markets are resettled.

6) **The MDE RBA included in a subsequent Monthly Bill.**

* See [Market Rule 1, Section 3.8](#) for more details

** See [Metering and Resettlement Deadlines Calendar](#)
**Meter Data Error Requested Billing Adjustment Submittal Timeline**

1. Monthly Bill issued on the first Monday after the 9th calendar day of the month.
2. The Meter Reading UI opens the day after Initial Monthly Bill is issued. Revised meter readings can now be submitted.
3. Final submission of Directly Metered Assets is due for the Data Reconciliation Process. Deadline for notification to ISO of known Directly Metered Asset data errors. (65 days after operating month)
4. Final submission of Profiled Load Assets is due for the Data Reconciliation Process. Deadline for notification to ISO of known Directly Metered Asset data errors. (99 days after operating month)
5. Monthly Bill issued which includes Data Reconciliation Process Resettlement.
6. Submission of RBA form for Meter Data Errors sent to ISO Participant Support and Solutions (through the Ask ISO participant support system). Deadline is one month from the date of the invoice that includes the Data Reconciliation Process Settlement.

* See [Metering and Resettlement Deadlines Calendar](#) for specific dates associated with MDE RBA Submittals.